



## Bentilee Nursery School-Charging and remissions policy

Date: Autumn 2019      Review Date: Autumn 2023      Next review date: Autumn 2024

Personnel: Miss J Levingstone- Headteacher  
Mrs. S. Ridgway- Office Manager  
Governors of Bentilee Nursery.

This charging Policy informs staff and parents about charging for School activities.  
Bentilee Nursery School:

- Will not charge for books, materials, equipment and instruction in connection with the Early Years Foundation Stage taught at school, except where parents have indicated in advance their wish to purchase the product.
- Will not charge for any activities which take place in school time.
- May charge for school-time activities by inviting parents and others to make voluntary contributions to enable School funds to go further. Children of parents who do not contribute will not be treated differently from those who do make contributions.
- Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.
- May permit organisations to charge parents when such an organisation is acting independently of the School or the LA, to arrange an activity to take place during school hours and parents want their children to join in the activity.
- If an out-of-hours activity is organised by a third party and is approved by the school, is educational, or is supervised by someone authorised by the school then a charge may be made to cover the costs. (ie extra curricular activities)
- May charge for activities that happen outside statutory school hours when these activities are not a necessary part of the school's curriculum.
- Parents are asked to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their children eg. £5 to replace a lost or damaged library book and £5 if the "group pet" is lost or damaged .
- The Governors will review this policy on an annual basis.