

Point of Work Risk Assessment	Bentilee Nursery School		
TASK:			
LOCATION:			
Date Task Issued	Task Start Date	Task Finish Date	

STOP	Before You Start - (tick appropriate box)	YES	NO	N/A
	Have you read and understood the asbestos site register ?			
	Have you read and understood the Risk Assessment for this task?			
	Have you read and understood the Method Statement for this task ?			
	Have you done this task before ?			
	Are you competent to complete this task ?			
	Do you have the right tools and equipment for this task?			
	Is the work area safe to enter ?			
	If appropriate for the task, is Fire Safety Equipment readily available ?			
	Does the work area look neat, tidy and safe?			
	Do you have the right Personal Protective Equipment (PPE) for the task?			
	Do power tools and leads have a current portable appliance tested (PAT) label ?			
	Has access equipment (step ladders, ladders, trestles, scaffold towers) been inspected ?			
	Has lifting equipment been inspected?			
If you have answered 'NO' to any of the above, take the required action or report to your line manager				

T H I N K

Indicate which hazards are present

Will pupils/staff/visitors/other contractors be using, or able to access, the work area?			
Is a targeted asbestos survey required before starting this task?			
Slips, trips and falls		Chemical/harmful substances*	
Falls from height		Dust*	
Falling/Flying objects		Fumes*	
Entry into confined space		Noise	
Heat/fire/explosion		Vibration*	
Asphyxiation/drowning		Electricity	
Radiation (ionising/non ionising)		Contamination (loose and airborne)	
Contact with moving objects		Risk to equipment	
Manual handling*		Poor lighting	
Stored Energy		Temperature (high/low)	
Insecure load		Adverse weather	
Vehicles		Uncertified equipment	
Risk to others from your work		Object overturning/collapsing	
Risk to you from the work of others		Asbestos*	

Other Hazard (specify):

Circle any ticks that are significant and for which there are no (or inadequate controls). If you have circled any ticks "ACT" overleaf needs to be completed and additional control measures put in place before work commences

A C T

Additional measures to further control the task		
Hazard (from THINK section overleaf)	Additional precautions and /or measures	Remaining Risk (High/Medium/Low)

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End of Task Review

Are there any lessons learnt that could be applied next time you do this task?

YES

NO

Could new methods create any new work hazards ?

YES

NO

If you have answered "Yes" to either of the above questions please explain why in the space below:

Name:

Signature:

Date:

Completed Point of Work Risk Assessment to be signed of by your line manager

Name:

Signature:

Date: